

Doc-Inter

Application form Student Initiatives Support Program

The Interuniversity Program Committee of the Joint PhD in Art History (Doc-Inter) hopes to support academic activities initiated and organized by doctoral students in the program. Financial support will be granted to projects that meet one or more of the following objectives:

- Promote the realization of extra-curricular projects that bring students and faculty together;
- Promote exchanges within the doctoral community on issues affecting the practice of art history;
- Activate the synergy between the student communities of the three universities and the program;
- Promote the joint program on digital platforms.

Projects can range from study days, colloquia, conferences and other academic events, to proposals for cultural outings, workshops and other events. Priority will be given to projects involving doctoral students from all three universities.

Proposals can be submitted at any time. Be sure to send your form to cedi.disc@gmail.com so that the committee can review your proposal.

Please make note of the following eligible expenses:

- speaker fees (max. 150\$ per person)
- advertising costs
- production of materials distributed on Doc-Inter digital platforms
- equipment rental
- hospitality expenses (max. \$250); **alcohol is not eligible**

*If you intend to exceed the suggested guidelines, please provide justification for doing so.

To submit your project, send this form to the Doc-Inter Student Committee:
cedi.disc@gmail.com

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PROJECT OBJECTIVE(S) (max. 200 words)

CLEARLY EXPLAIN HOW THE FUNDING WILL BE USED (max. 100 words)

EXPECTED OUTCOMES (max. 100 words)

PROJECTED SCHEDULE (max. 100 words)

BUDGET PROJECTION - INCOME AND EXPENSES

Anticipated income (Indicate your other funding requests, including the amount requested from the Doc-Inter. Specify confirmed and unconfirmed amounts.)	Amounts
	\$
TOTAL	

Anticipated expenses	Amounts
TOTAL (This total should match total anticipated income)	

Important

- Be sure to present a balanced budget;
- Don't forget to keep your original invoices so that you can be reimbursed;
- For honorariums, please ask your speakers to send individual invoices (name, address, activity description, amount, SIN) and a void check to the Doc-Inter Director;
- A complete financial report and visual documentation of the event must be submitted at the end of the activity;
- The Program Committee's decisions are final.